Date: January 11, 2018
**Call to Order by Joey at 6:30 PM.**

Present: Alina Palis, Melissa Correia, Lisa Burley, Joey Nicosia, Tyler Kindron, Andrea Jacoby, Russ Harris, Chris Mizro

Absent: Deb Barry

**Public Comment:** None

**Secretary’s Report:**

Review of minutes. Motion to approve made by Tyler, Andrea 2nd, passed unanimously.

**Treasurer’s Report:**

\*Budget Report: So far spending is on track for the current budget.

\*Review of abstract. Motion to approve abstracts made by Russ, Tyler 2nd, passed unanimously.

**Director’s Report:**

\*Regular programs had strong attendance

\*According to statistics from PLS, Owwl2go borrowing across the OWWL system increased 6.4% in 2017. Contrastingly, circulation of physical materials is down 6% for the year.

\*Melissa has been sworn in to the Newark Rotary Club

\*Grant applications have been completed for the Hoffman and Stuart Foundations, as well as on for a charity donation from Finger Lakes Gaming & Racetrack

**Committee Report:**

\*Personnel Committee-will be meeting before next meeting

\*Finance Committee-Met 1/8. It was discussed that Alina & Melissa will work on a preliminary budget, which they will then present to the committee for review.

**Old Business:** None

**New Business:**

\*Friends-Melissa spoke to Karen Vanderbrook of the Friends group. They discussed incorporating the group so they can become a true nonprofit and fundraise for the library. Karen was receptive to the idea, so Melissa will be meeting with the whole group to discuss.

\*Paid Family Leave Act Opt Out-Municipalities can opt-out of the new act, we have chosen to opt-out, Melissa will be notifying employees

\*PLS Trustee Workshop-Lauren Moore and Ron Kirsop will be holding a workshop at the Palmyra library February 5th at 6:00 PM, outlining the responsibilities of library trustees. Our board is encouraged to go.

\*Advocacy Day-February 28th in Albany. Information passed out

\*Letter to the editor campaign-Joey will be filling out/making adjustments to the sample letter provided by PLS and submitting it to local papers advocating for library funding from the state.

\*Outdoor trash receptacle-a suggestion was made that we should install a trash can out front to help with litter that is consistently needing to be picked up. We will check with the Village to see if they can provide one for us.

\*Meeting start time-discussion was had about possibly changing the start time of monthly board meetings from 6:30 to 6:15. Motion made by Russ to change the start time to 6:15, 2nd by Chris, passed unanimously.

Motion to adjourn is made by Chris, Tyler 2nd, passed unanimously.

Meeting adjourned at 7:16. **Next meeting February 8, 2018 at 6:15 PM.**