Date: July 12, 2018  
**Call to Order by Joey at 6:17 PM.**

Present: Melissa Correia, Andrea Jacoby, Alina Palis, Russ Harris, Deb Barry, Joey Nicosia, Lisa Burley, Tyler Kindron

Absent: Chris Mizro

**Public Comment:** None

**Secretary’s Report:** Review of minutes. Motion to approve made by Russ, Deb 2nd, passed unanimously.

**Treasurer’s Report:** Review of abstract. Motion to approve abstracts made by Andrea, Russ 2nd, passed unanimously.

**Director’s Report:**

\*Adult summer reading program kicked off on June 25th, currently have 28 people registered. Participants earn raffle tickets for reading, which they can use for a chance to win prizes starting the first week of September.

\*So far five people have signed up for the photography contest

\*Children’s summer reading program kick off was held on June 25th with an overwhelming attendance.

\*Book sale was a huge success.

**Committee Report:** none

**Old Business:**

\*Construction Grant-competition is fierce this year, and PLS is only able to fund proposed projects at 40% instead of the expected 75%. Melissa spoke to Mayor Taylor and he asked us to pursue the roof repair portion of the grant, which has an estimated cost of $41,750. Mayor Taylor will be asking the village board for support for the project at their next board meeting.

\*Air Conditioning-Scott Hartman has been in touch with an engineer from Trane to try to decide what to do about fixing the a/c unit. The Village has rented portable units for now to make the upstairs bearable.

**New Business**

\*Executive Session from 6:50-7:12

\*Personnel policy update approval-added definition of ‘Benefit Eligibility’. Motion to approve change made by Andrea, Tyler 2nd, passed unanimously.

\*Employee handbook approval-All names removed from manual, switched to job title instead. Strike line about paychecks/stubs being in mailbox, attach personnel policy to employee handbook. Motion to approve changes made by Russ, Deb 2nd, passed unanimously.

\*August meeting date change-August meeting will be held Thursday August 2, 2018 at 6:15PM.

Motion to adjourn is made by Russ, Deb 2nd, passed unanimously.

Meeting adjourned at 7:20PM. **Next meeting August 2, 2018 at 6:15 PM.**