Date: November 8, 2018
**Call to Order at 6:28 PM.**

Present: Andrea Jacoby, Deb Barry, Tyler Kindron, Chris Mizro, Melissa Correia, Alicia Vazquez

Absent: Joey Nicosia, Lisa Burley, Russ Harris, Alina Palis

**Public Comment:** None

**Secretary’s Report:**

Review of October minutes. Motion to approve made by Chris, Andrea 2nd, passed unanimously.

**Treasurer’s Report:**

Review of abstract. Motion to approve abstracts made by Chris, Andrea 2nd, passed unanimously.

**Director’s Report:**

\*Walking club replaced with yoga

\*20 people signed up for Great American Read reading and discussion series.

\*Carpet cleaned in hallway, teen room and community room; different sections should be cleaned every year on a 3-year rotation

\*Personnel changes: Paige Yon – leaving for college, Laurie Seeley – retiring in January, Nancy Brevet – reducing hours by giving up an 8-hour day, Missy Lindberg – hired to replace Paige.

**Committee Report:** No committees met

**Old Business:**

\* Audit – waiting for proposals from Bonadio and Wager.

\*Computer chairs purchase - Board approves the purchase of 12 chairs at approximately $82 per chair from Demco, or others at a comparable price point from Caitlin Office Interiors.

**New Business**:

\*Investment review - Alina talked about our choices for investing roughly $37K; motion to take the 2-year investment made by Chris, seconded by Deb, passed unanimously.

\*Correspondence - email from Clifton Springs Library about how a patron of theirs who lives in Newark can’t access the library due to lack of a handicap-accessible entrance. Tyler noted that this is an ADA violation.

\*Employee assistance program - Motion to enroll in the EAP at $20 per employee made by Chris, seconded by Andrea, passed unanimously.

\*Bed bugs inspection proposals – despite Melissa asking for traditional as well as canine inspections, Ehrlich only sent proposals for canine, which are prohibitively expensive. Melissa to contact Ehrlich and Orkin for proposals for traditional inspections.

\*Treasurer candidates – after the approval of a job description and clarification of job responsibilities and time commitment, Melissa will also reach out to Allan Mallette. No further updates.

\*Executive session – motion to enter executive session made at 7:12 by Tyler, 2nd by Andrea; motion to exit executive session made at by Tyler at 7:20, 2nd by Andrea.

\*Approve the hire of Melissa Lindberg - motion made by Deb, 2nd by Chris, passed unanimously.

Motion to adjourn is made by Deb, Russ 2nd, passed unanimously.

Meeting adjourned at 7:23. **Next meeting January 10, 2018 at 6:15 PM.**