Date: March 14, 2019  
**Call to Order by Joey at 6:16 PM.**

Present: Joey Nicosia, Chris Mizro, Deb Barry, Lisa Burley, Melissa Correia, Allan Mallette, Russ Harris (arrived at 6:59)

Absent: Tyler Kindron, Andrea Jacoby

**Public Comment:** none

**Secretary’s Report:** tabled until April meeting

**Treasurer’s Report:** Review of budget report, motion to approve made by Chris, 2nd by Lisa, passed unanimously.

Review of abstract. Motion to approve abstracts made by Chris, Deb 2nd, passed unanimously.

**Director’s Report:**

\*Review of programs and services

\*PLS tech department came and changed our public computers upstairs from Windows to the Linux operating system. Computers running on the Linux system only need to be replaced every 10 years, versus every 5 years for Windows-based computers.

\*The Village of Newark will be moving forward with the handicapped door opener once the weather warms up a little. Step one will be leveling the threshold.

**Committee Report:** none

**Old Business:** none

**New Business:**

\*Motion made by Lisa to remove Alina from the bank accounts and add Allan Mallette, 2nd made by Deb, passed unanimously. Motion made by Chris to make Allan Mallette an official signer of checks for the library, 2nd made by Deb, passed unanimously.

\*Review of 2019-2020 budget. Motion made by Chris to approve proposed budget, 2nd made by Lisa, passed unanimously.

\*2018 Annual Report-Report reviewed by board. Motion made by Russ to approve, 2nd made by Deb, passed unanimously.

\*Board Member Candidate-Motion to ask Mary Anne Chilcott to fill Tyler’s vacant seat until election made by Chris, 2nd by Deb, passed unanimously. Also, Lisa’s term is up in 2019. She plans to run again.

\*Policy Review/Collection Development Policy- review of current policy. The group feels that the policy is still good and requires no revisions. Melissa wishes to make minor format changes to the request for reconsideration of library material form. Motion to approve the format change made by Chris, 2nd made by Russ, passed unanimously.

\*Job Description Review-Review of job description for the library clerk/adult programming and purchasing position. Motion to approve job description made by Russ, 2nd made by Chris, passed unanimously.

Motion to adjourn is made by Lisa, 2nd by Deb, passed unanimously.

Meeting adjourned at 8:15. **Next meeting 4/11/19 at 6:15 PM.**