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INTERNET AND COMPUTER USE POLICY

The Newark Public Library welcomes all patrons in good standing to use its public computers. A current, valid OWWL library card is required. Patrons are not permitted to log in to library computers using library cards belonging to others.

Guest Passes

Out-of-town visitors are welcome to use the Internet computers and can check out a computer using a guest pass.

Patrons who do not have an OWWL library card can be issued a single use guest pass. Patrons returning frequently to use the computers are asked to get a free OWWL card.

Patrons who forget their library card can show a valid photo ID and be given their log in information by staff.

Children and the Internet

The use of the Internet by children and young adults is the responsibility of the parent, legal guardian or caregiver. It is their responsibility to provide the necessary supervision to ensure that the children's use of the computer and the Internet is done in an appropriate and safe manner, including the proper use of the computer hardware. The library staff cannot act as a censor or substitute parent for children or young adults. A child may only use the internet if his/her parent or legal guardian has signed for "Internet Access Approval" on the child's library card application.

Laptop Use

Library patrons must have their library card with them to borrow a Newark Public Library laptop. All patrons wishing to borrow a laptop must have a signed laptop use agreement on file at the library. Children 14 and under must have a parent or legal guardian sign the laptop agreement.

Children and Teen Area Computers

Computers in the Teen and Children's areas of the library are for the use of patrons age 18 and younger only.

Inappropriate Use

Sessions may be terminated at the discretion of the library staff or computer privileges revoked for inappropriate use of services. Inappropriate use includes, but is not limited to: viewing material that is offensive to other library users, use of equipment in such a way as to damage it, loud or disruptive behavior, or attempting to alter the system settings or configurations.

Wireless Access

The Library provides wireless Internet (WiFi) access as a free public service. Users of the Library's WiFi must comply with all guidelines in the Library's Computer Use Policy, as well as with any procedures developed by Library staff.

Users are responsible for setting up their equipment to access Newark Public Library's WiFi network. Library staff can only provide limited technical assistance and neither the Library nor the staff will assume any responsibility for personal hardware configurations, security or changes to data files resulting from connection to the Library's WiFi network.

Patrons should be aware that, as with other public WiFi networks, the library's WiFi is not secure. Any information transmitted may potentially be intercepted by another computer user.

Adopted by the Newark Public Library Board of Trustees June 12, 2013

Amended September 2014

Amended September 2020