

# Newark Public Library Board Minutes | 2020

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Date: September 10, 2020

**Call to Order by Joey Nicosia at 6:00 PM.**

Present: Melissa Correia, Joey Nicosia, Deb Barry, Allan Mallette, Sue Oberdorf, Dan Bement, Christine Mizro

Absent: Lisa Burley, Russ Harris

Public Comment: none

Secretary's Report: Review of minutes. Motion to approve made by Chris, Sue 2<sup>nd</sup>, passed unanimously.

Treasurer's Report: Review of budget report and abstract. Motion to approve budget report made by Dan, Deb 2<sup>nd</sup>, passed unanimously.

Director's Report: Since reopening, things are going well, though quite slowly at the library. A third computer is open now and upstairs capacity increases to 6 people. Quarantine of returned materials is extended to 5 days based on new research. PLS delivery is weekly now, and patrons can place holds on items from other libraries. With school back in session, we will allow students to stay in the library for more than 30 minutes, as long as they are actively engaged in schoolwork. Planning for indoor programs once the weather won't allow for outdoor meeting anymore, with limited attendance, depending on the status of COVID and the governor's executive orders. The library's website has a new look, new computers were installed in the teen room, and there is now a shared OWWL calendar of events.

Committee Report:

Old Business:

\*Bylaws review – Second reading of the change in bylaws, striking out the meeting exception for July and August. Change to be voted on at October meeting.

New Business:

\*Policy review – Gift policy. Motion by Dan, 2<sup>nd</sup> by Sue. Approved with suggested changes, after extensive discussion on gifts to Friends, 501(c)3 and investment/foundation possibility.

\*Policy review – Corporate credit card policy. Motion by Deb, 2<sup>nd</sup> by Chris. Approved as is.

\*Policy review – Internet and computer use. Motion by Chris, 2<sup>nd</sup> by Dan. Approved with suggested changes.

Motion to adjourn is made by Dan, Sue 2<sup>nd</sup>, passed unanimously.

Meeting adjourned at 6:46 PM. **Next meeting 10/8/20 at 6:00 PM.**