

# Newark Public Library Board Minutes | 2020

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Date: November 11, 2020

**Call to Order by Joey Nicosia at 6:00 PM.**

Present: Melissa Correia, Allan Mallette, Joey Nicosia, Deb Barry, Russ Harris, Chris Mizro, Lisa Burley

Absent: Sue Oberdorf, Dan Bement

**Public Comment:** None

**Secretary's Report:** Review of minutes. Motion to approve made by Russ, Deb 2<sup>nd</sup>, passed unanimously.

**Treasurer's Report:** Discussed bank CD's. Joey, Melissa, and Allan will meet with our financial advisor Donna Johnson at LNB to discuss any possible alternatives to get a higher interest rate. Motion to deposit CD's in our savings account when they come due made by Russ, 2<sup>nd</sup> by Chris, passed unanimously. Review of abstract. Motion to approve abstracts made by Deb, Russ 2<sup>nd</sup>, passed unanimously.

**Director's Report:** Business has remained slow, but we have successfully started offering in person programming. We did have one staff member test positive for COVID. The library closed for an afternoon out of caution until we heard back from public health, and were instructed we could open the next day after a thorough cleaning. Several staff anniversaries occurred in October and November.

**Committee Report:** none

**Old Business:**

Strategic Plan Core Values-motion to approve as written made by Chris, Russ 2<sup>nd</sup>, passed unanimously

Staffing for 2021-Melissa will be reviewing staffing for the new year to see what we can do moving forward since we aren't seeing as much traffic. As of this time two employees are still working remotely and getting paid for full hours per prior board resolution until the end of 2020.

**New Business:**

Director's Evaluation-handed out to board members to complete

Martin Luther King Jr. Day-motion to close on MLK day made by Russ, Deb 2<sup>nd</sup>, passed unanimously

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Pandemic Response Plan, Policy review for investments, petty cash, video surveillance, whistleblower, and workplace violence-all reviewed. Motion to pass as discussed made by Russ, Deb 2<sup>nd</sup>, passed unanimously.

Policy review for sick bank-tabled for further review.

Motion to adjourn is made by Russ, Deb 2<sup>nd</sup>, passed unanimously.

Meeting adjourned at 7:10. **Next meeting 12/10/2020 at 6:00 PM.**