

Newark Public Library Board Minutes | 2021

Date: January 14, 2021

Call to Order by Joey at 6:00 PM via GoToMeeting

Present: Lisa Burley, Melissa Correia, Dan Bement, Christine Mizro, Joey Nicosia, Allan Mallette, Deb Barry, Sue Oberdorf,

Absent: Russ Harris

Public Comment: none

Secretary's Report: Review of November minutes. Motion to approve made by Deb, Sue 2nd, passed unanimously. Review of December minutes. Motion to approve made by Dan, Chris 2nd, passed unanimously.

Treasurer's Report: Budget is on track based on where we are at in the year. Motion to approve the budget report made by Deb, Dan 2nd, passed unanimously. Review of abstract. Motion to approve abstract made by Dan, Chris 2nd, passed unanimously.

Director's Report: More virtual programming has been added. In person programming has been going well. We have had staffing challenges due to COVID related issues. Staff has really stepped up and helped fill in gaps in the schedule, and it is greatly appreciated. Several staff anniversaries celebrated. PLS has added a 3rd delivery day and expanded the number of holds allowed.

Committee Report: none

Old Business: Director's annual review-board discussed Melissa's annual review. The board felt that her biggest strength is her communication. Not necessarily an issue, but the board would like to see the library marketed more in the community. The board feels very lucky to have Melissa as the director, and thank her for everything she does for the library.

New Business: Motion to enter executive session made by Deb, Sue 2nd, passed unanimously. Executive session from 6:34-6:42.

Records Retention and Removal Policy-reviewed, motion to approve as written made by Chris, Dan 2nd, passed unanimously.

Employee Health Screening Policy/Personnel Policy-both amended, removing the Families First Coronavirus Response Act leave, as it has expired with the state. Motion to approve the removal made by Deb, Dan 2nd, passed unanimously.

Board accepts resignation of Molly Mueller, effective January 1, 2021.

Motion to adjourn is made by Dan, Deb 2nd, passed unanimously.

Meeting adjourned at 6:50 PM. **Next meeting 2/11/21at 6:00 PM.**