

Newark Public Library Board Minutes | 2021

Date: April 08, 2021

Call to Order by Joey at 6:03 PM.

Present: Melissa Correia, Lisa Burley, Sue Oberdorf, Joey Nicosia, Chris Mizro, Dan Bement

Absent: Allan Mallette, Russ Harris, Deb Barry

Public Comment: None

Secretary's Report: Review of minutes. Motion to approve made by Sue, Chris 2nd, passed unanimously.

Treasurer's Report: Review of budget report. Coming in under budget, mainly because of the staffing/hours cuts. Motion to approve budget report made by Dan, Chris 2nd, passed unanimously. Review of abstract. Motion to approve abstracts made by Dan, Chris 2nd, passed unanimously.

Director's Report: Discussion of programs. Discussion of updates to the website, including a wonderful presentation by Alicia where she showed the board the Virtual Library she created for the website. She did an amazing job of putting it together, and the board is very thankful for all her hard work. Melissa has decided to eliminate the one-way traffic into and out of the library, since there haven't been any issues with too much traffic coming into the library at once. Patrons can also now stay for an hour, and capacity has been raised from 8 to 10 people upstairs. DPW has requested that Melissa keep a maintenance request list to be reviewed with them once a month and have just completed everything on her list.

Committee Report: none

Old Business: none

New Business: **executive session from 6:48-6:54**

*Approval of annual report to NY Dept. of Education-motion to approve made by Chris, Sue 2nd, passed unanimously.

*Motion to approve purchase of an additional CD/DVD display unit made by Lisa, Dan 2nd, passed unanimously

*Electrical work-there is an electrical/Ethernet box in the floor near the upstairs computers that needs to be removed as it is not in a practical spot and a new one will need to be placed in a more functional spot. Motion made by Sue to approve Melissa getting it fixed at her discretion up to \$1200, Chris 2nd, passed unanimously.

*Trustee training-board reviewed the opening section of the trustee handbook for 30 minutes to help fulfill our continuing education requirements.

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*Annual Budget vote & trustee election-vote is 5/18. We do not have any candidate currently to add to the ballot

*Motion to change next board meeting to 5/6 to hold the annual public hearing prior to the vote/election made by Dan, Chris 2nd, passed unanimously.

Motion to adjourn is made by Dan, Sue 2nd, passed unanimously.

Meeting adjourned at 7:19. **Next meeting May 6, 2021 at 6:00 PM.**