

Newark Public Library Board Minutes | 2021

Date: May 6, 2021

Call to Order by Sue at 6:04 PM

Present: Melissa Correia, Dan Bement, Allan Mallette, Sue Oberdorf, Chris Mizro, Dan Bement, prospective board member Kimberly Russell

Absent: Deb Barry, Lisa Burley, Joey Nicosia

Public Budget Hearing: no one present, so proceeded to the board meeting

Public Comment: None

Secretary's Report: Review of minutes. Motion to approve made by Russ, Chris 2nd, passed unanimously.

Treasurer's Report: Review of budget report. Coming in under budget, still mainly because of the staffing/hours cuts. Motion to approve budget report made by Russ, Dan 2nd, passed unanimously. Review of abstract. Motion to approve abstract made by Russ, Dan 2nd, passed unanimously.

Director's Report: Discussion of programs, including reintroduction of mahjong. Discussion of personnel, with some staff reducing hours and on extended sick leave, laid off staff are being recalled back. Discussion of facility, including West side exterior window blanks, painting and blinds/shades for windows. Annual report

Committee Report: none

Old Business: none

New Business:

*Approval of Geneva Glass quote of \$3,372.50 for replacement of plywood with ¼" breakmetal panels to match current window trim. Motion by Chris, Dan 2nd, approved unanimously

*Approval of quote from Carpet Spectrum for installation of 35 roller shades for \$11,830 tabled until more quotes are received for comparison per the library's Bidding & Procurement policy, which requires 3 estimates for any project of \$10,000 or more.

*Everyone was reminded to vote for the library's budget & trustee election on Tuesday, May 18, as well as the school district's budget

Motion to adjourn is made by Chris, Russ 2nd, passed unanimously.

Meeting adjourned at 6:32. **Next meeting June 17, 2021 at 6:00 PM.**