

Date: 11/17/2021

Call to Order by Joey Nicosia at 6:01 PM

Moment of silence for Lisa Burley

Present:

- Joey Nicosia
- Sue Oberdorf
- Allan Mallette
- Keeley Kuperus
- Melissa Correia
- Christine Mizro
- Kimberly Russell

Absent:

- Debora Barry

Public Comment:

- No public comments.

Secretary's Report: Review of minutes.

Motion to approve made by Chris Mizro and Sue Oberdorf 2nd, passed unanimously.

Treasurer's Report: Review of budget report.

- Acknowledged Lisa's passing and recognized her for all the support and over the years.
- Current balance is comprised largely of \$352K of funds matured in CDs. (it was decided not to re-invest in CDs due to lack of return) and also \$315K in funds available/leftover from renovation that is also credited in the account
- Bottom-line, the NPL is sitting at approximately \$630K meanwhile payables amount to approximately \$55K per month. With what remains in the fiscal year, we are sitting in a favorable position financially.
- New government series i-bond with 3% return may be a viable option for investment
- Joey raised the idea that we should consider having two signatures required on large checks, say above \$10K. Allan and Joey are currently signatories. Melissa will find out more information.

Motion to approve abstract made by Keeley Kuperus, Chris Mizro 2nd, passed unanimously.

Motion to approve budget report made by Sue Oberdorf, Keeley Kuperus 2nd, passed unanimously.

Director's Report:

- Tutors, story times, health care navigator picking back up.
- With a staff member out for 3 weeks due to illness, the staff was stretched a bit recently.
- Lloyd Engineering putting in HVAC system, new boilers, copper pipes for radiators. Practically here every day. Air handlers were not replaced which is causing some issues with the boiler effectiveness.
 - Will wait to see if there is a reasonable solution, otherwise it is possible the air handlers will need to be replaced.
 - Discussion of thermostats and how accessible they will be to the public. Smart thermostats might be a good alternative to allow for remote locks. The board had no objection to funding these smart thermostats.
- Friends of the Library Auction is open now, which replaces the luncheons.

Committee Reports:

- No committee updates

Old Business:

- No old business

New Business:

- Board vacancy/secretary
 - Keeley Kuperus volunteers to fill the role of secretary
 - Vacancy open. Would be appointed now, and then will need to run for the position in next election.
- Meeting Room Policy Amendment
 - Board fully supports the amendment and Chris suggested that this is added to the community room user agreement. Also suggest adding the description of proper use to the online scheduling site and post in the room itself. The library staff should also do a room walk-through before and after community use.
 - Motion to approve Amendment made by Sue Oberdorf, Kimberly Russell 2nd, passed unanimously.
- Estimate from Budget Blinds
 - Mini blinds are recommended in the Renner Room for privacy in the glass paneled room. The blinds would only cover the middle panel and the current estimate is \$1400.
 - Motion to approve budget made by Chris Mizro and Sue Oberdorf 2nd, passed unanimously.
- 2022-2023 holidays

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- Personnel policy says 11 paid holidays, 2021-2022 with Christmas on a Sunday this will work. But next year in 2022-2023 the policy may not be ideal. Melissa would like to consider expanding the personnel policy to 12 paid holidays as a result.
- Table the personnel policy discussion to January meeting.
- Discussed donating money from the board to fund books or a book “plate” in honor of Lisa.

Motion to adjourn made by Sue Oberdorf, Keeley Kuperus 2nd, passed unanimously.

Next Meeting: December 9, 2021

Motion to adjourn made by Keeley Kuperus, Deb Barry 2nd, passed unanimously.

Meeting adjourned at 6:57pm. **Next meeting _11/11/2021_ at 6:00 PM.**