

Date: 4/14/2022

Call to Order by Sue Joey Nicosia at 6:15 PM

Present: Joey Nicosia, Allan Mallette, Deb Barry, Melissa Correia, Kimberly Russell, Christine Mizro

Absent: Sue Oberdorf, Keeley Kuperus, Andrea Windus

Public Comment: No public comments.

Secretary's Report: Review of minutes.

Motion to approve made by Chris Mizro and Deb Barry 2nd, passed unanimously.

Treasurer's Report: Review of budget report.

- On track to finish the year on budget. Expect a small amount more in income from clock museum rent and possible Stuart Foundation grant. Expenses under budget due to continued reduced personnel spending from reduced library staffing and service hours.

Motion to approve budget report made by Chris Mizro, Deb Barry 2nd, passed unanimously.

Motion to approve abstract made by Chris Mizro, Deb Barry 2nd, passed unanimously.

Director's Report: (attached)

- In addition to information contained in the attached report, Melissa shared a thank you note from the Newark-Arcadia Historical Society and statistics from Hoopla. With access beginning in August of 2020, Hoopla use continues to grow: approx. 400 circulations in 2020, 800 in 2021 and almost 200 in 2022 as of 4/6/22.
- Melissa also announced that Alicia Vazquez, Youth Services Librarian, will be leaving the library and moving out of the area by September, a devastating loss for the library.

Committee Reports:

- No committee updates

Old Business:

- Clock museum lease – Melissa shared an email from Stephany Lewis explaining the reasoning behind the request for a shorter lease term. The board proposes a 1-year lease, with an option to break the lease after 6 months with a 2-month notice to do so. Melissa will relay this information to the JP Morgan representative.

New Business:

- Approval of annual report to the NY State Department of Education. Motion by Kimberly Russell, 2nd by Chris Mizro. Passed unanimously.

- Budget vote and trustee election. Vote/election is Tuesday, May 17. The library's public budget hearing will immediately precede the board meeting on May 12. Andrea Windus' petition has been submitted to the school district office and Kimberly Russell's will be in by the Monday, April 18, 5:00pm deadline.
- Approve purchase of mobile shelving unit, \$1,599.85. Motion by Chris Mizro, 2nd Deb Barry. Passed unanimously.
- Approval of corrected amendment to Circulation Policy (attached). Motion by Kimberly Russell, 2nd by Chris Mizro. Passed unanimously.
- Faxing fees. Discussion of faxing fees, currently \$1/page. Actual telecom and supply costs do not justify such a high fee. Board proposed \$1 per fax, regardless of the number of pages.
- Schedule personnel committee meeting. Not all committee members were present, so Melissa will email committee members to schedule a meeting to plan the hiring process for a new youth services librarian.
- Approve purchase of a wall-mounted large-screen television for the Renner Room, \$1,000 for the television, plus installation. Motion by Chris Mizro, 2nd by Kimberly Russell. Passed unanimously.

Motion to adjourn made by Deb Barry, Chris Mizro 2nd, passed unanimously. Meeting adjourned at 6:45pm

Next Meeting: May 12, 2022