

Date: July 11, 2024

Present: Tanya Taylor, Joey Nicosia, Peter Blandino, Becky Hauf, Sue Oberdorf, Chris Mizro, Jennifer Stell.

Absent: Keeley Kuperus, Andrea Windus, Deb Barry

Call to Order at 6:02 by Joey Nicosia

Public Comment: No public attendance.

Secretary's Report: Review of minutes.

Motion to amend the secretary's report made by Sue Oberdorf and seconded by Becky Hauf and passed unanimously. The meeting minutes from last month indicated that Sue Oberdorf called the meeting to order but it will be amended to reflect that Joey Nicosia called the meeting to order.

Treasurer's Report: Review of abstract and budget report.

- Review of Treasurer's Report.
- Motion to acknowledge the closing of the Muni CD made by Sue Oberdorf and seconded by Chris Mizro, passed unanimously.
- Motion to approve abstract made by Becky Hauf, seconded by Sue Oberdorf, and passed unanimously.
- Motion to approve the budget report made by Sue Oberdorf, seconded by Chris Mizro, and passed unanimously.
- Motion to acknowledge actions (financial transfers) completed by the Treasurer in previous month, which is detailed in the Treasurer report made by Sue Oberdorf, seconded by Chris Mizro, passed unanimously.

Director's Report: Review of Director's Report.

- Director's Report (Tanya)
- Youth Services Report (Tye)
- Program Coordinator Report (Wendy/Mr. Fox)

Committee Reports: None

Old Business:

- Construction Aid Update
- Motion to pay for and move forward with the air handler project for approximately \$35,000.00 to close the 2023 Construction Aid made by Sue Oberdorf, seconded by Chris Mizro, passed unanimously.

New Business:

- Motion to approve the 2025 Meetings made by Becky Hauf, seconded by Sue Oberdorf, passed unanimously.
- Board Committees
 - 2024 - 2025 committee assignments were reviewed
- Community Survey
 - It was suggested to split the survey: a youth and an adult survey
- Rochester Accessible Adventures
 - We will check with Rochester Accessible Adventures to see if they will offer a quote just to assess the physical library space and furniture.
- Budget Blinds
 - Motion made to acknowledge the purchase of blinds for the Friends Room made by Becky Hauf, seconded by Sue Oberdorf, passed unanimously.
- MMB+CO Engagement Letter
 - Joey was provided with a printed copy of the Engagement Letter, it will be discussed further at the August Finance Meeting.
 - Motion made to move forward with the financial audit providing the Finance Committee consents made by Sue Oberdorf, seconded by Chris Mizro, passed unanimously.
- Motion made to acknowledge the appointment of Jennifer Abbott to the position of Account Clerk/ Bookkeeper effective June 28,2024 at a pay rate of \$24.00/hour made by Chris Mizro, seconded by Becky Hauf, passed unanimously.
- Motion made to acknowledge the resolution to add Jennifer Abbott to view-only access to LPL Financials, including bank, credit card, and CD statements made by Becky Hauf, seconded by Chris Mizro, passed unanimously.
- The hiring procedure will be discussed at the August board meeting.
- Motion made to approve up-front payment to Schindler for repair of the elevator light to be reimbursed by Geneva Beverage made by Chris Mizro, seconded by Sue Oberdorf, passed unanimously.
- Motion made to appoint Peter Blandino to Treasurer for 2024 - 2025 budget year by Sue Oberdorf and seconded by Chris Mizro, passed unanimously.

Newark Public Library Board Meeting Minutes

2024

- Joey spoke with Bob Bendix, our Village Liaison. Bob will be invited to attend library board meetings and will be provided with the agenda in advance.
- Entered executive session at 7:41, ended executive session at 7:53.

Motion to adjourn the meeting made by Becky Hauf, seconded by Chris Mizro at 7:54 pm.

Next Meeting: Thursday August 8, 2024

Submitted by Jennifer Stell