

Newark Public Library Board Meeting Minutes

2024

Date: August 8, 2024

Present: Tanya Taylor, Keeley Kuperus, Andrea Windus, Joey Nicosia, Peter Blandino, Chris Mizro, Becky Hauf

Absent: Sue Oberdorf

Call to Order by Joey Nicosia at 6:05pm

Public Comment: No public attendance.

Secretary's Report: Review of minutes.

Motion to approve secretary's report made by Keeley and seconded by Becky and passed unanimously.

Treasurer's Report: Review of abstract and budget report.

- Review of Treasurer's Report.
- Motion to approve abstract made by Deb, seconded by Chris, and passed unanimously.
- Motion to acknowledge actions (financial transfers) completed by the Treasurer in previous month, which is detailed in the Treasurer report made by Keeley, seconded by Deb, passed unanimously.
- There is no budget report for this month.

Director's Report: Review of Director's Report.

- Director's Report (Tanya)
- Youth Services Report (Tye)
- Program Coordinator Report (Wendy)

Committee Reports: No committee reports

Old Business:

- Reviewed the hiring procedure created by Tanya that describes what to do in case someone is hired before a board meeting is scheduled (prior to formal approval).
 - Motion made to acknowledge this new procedure made by Becky and seconded by Chris.
- Annually, when the Treasurer is appointed, they must sign an Oath of Office. During annual evaluations, the Library Director will also renew/sign the Oath of Office.

New Business

- Motion to enable the NPL President (Joey Nicosia) to sign the 2025 Assurances for for State Aid for Library Construction made by Deb seconded by Chris, passed unanimously.

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- The Library's General Liability, Property, Cyber Liability and Umbrella Policy was renewed and paid for this past month.
- Motion to approve the Workplace Bullying policy made by Keeley, seconded by Andrea, passed unanimously.

Motion to adjourn the meeting made by Deb seconded by Chris at 6:51pm

Next Meeting: Thursday September 12, 2024

Submitted by Keeley Kuperus