

# Newark Public Library Board Meeting Minutes

2024

Date: September 12, 2024

Present: Tanya Taylor, Andrea Windus, Jennifer Stell, Joey Nicosia, Sue Oberdorf, Chris Mizro, Deb Barry, Peter Blandino, Tye Villane

Absent: Keeley Kuperus, Becky Hauf

## **Call to Order by Joey Nicosia at 6:03 pm**

**Public Comment:** none

Acknowledgement of Michelle McMillan, volunteer CPA, here tonight

**Secretary's Report:** Review of minutes.

Motion to approve secretary's report made by Sue and seconded by Andrea. Passed unanimously.

**Treasurer's Report:** Review of abstract and budget report.

- Review of Treasurer's Report.
- Motion to accept all proposed changes to verbage to align with AFR report made by Deb and seconded by Sue. Passed unanimously.
- Motion to approve abstract made by Sue, seconded by Chris, and passed unanimously.
- Motion to approve all budget reports presented tonight made by Chris, seconded by Sue, and passed unanimously.
- Motion to acknowledge actions (financial transfers) completed by the Treasurer in previous month, which is detailed in the Treasurer report made by Sue, seconded by Deb, and passed unanimously.
- Motion to have Allied CPA firm complete the annual report was made by Chris, seconded by Deb, and passed unanimously.

**Director's Report:** Review of Director's Report.

- Director's Report (Tanya)
  - will meet with the village on a regular basis to discuss long range plans and needs
- Youth Services Report (Tye)

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- Program Coordinator Report (Wendy)

## **Committee Reports:**

- Friends – Tanya sent a wish list to them.
- Finance Committee – report attached

## **Old Business:**

## **New Business:**

- Policies
  - Program Policy
  - Personnel Policy
- Motion made to approve all of the above policies made by Deb, seconded by Sue, and passed unanimously.
- Motion was made, with regret, by Chris to terminate Jennifer Abbott, seconded by Sue and passed unanimously.
- Motion to acknowledge Hannah Bates' resignation was made by Chris and seconded by Sue.
- Motion to make the PR Clerk position full time made by Sue and seconded by Chris was passed unanimously.
- Motion to adjourn the meeting made by Chris, seconded by Deb at 7:15 pm.

Executive session began at 7:16 pm and ended at 7:30 pm.

Next Meeting: Thursday October 10, 2024

Submitted by Andrea Windus