

# Newark Public Library Board Meeting Minutes

2025

Date: August 14, 2025

**Board Member in Attendance:** Joey Nicosia, Sue Oberdorf, Becky Hauf (Community Center liaison), Chris Mizro

**Board Member(s) Excused:** Deb Barry, Keeley Kuperus, Andrea Windus

**Board Member late / left early (time):** N/A

**In Attendance:** Tanya Taylor, Peter Blandino, Jennifer Stell,

**Absent:** Bob Bendix (Village liaison)

**Call to Order by Joey Nicosia at 6:02 pm**

**Public Comment:** No public attendance. We received a thank you card from Lyons National Bank.

**Secretary's Report:** Review of minutes.

MOTION 15: Rebecca Hauf moved to Approve the July minutes. Sue Oberdorf seconded, and the motion passed unanimously.

**Treasurer's Report:** Review of abstract, budget and Treasurer's report.

Discussed the content of the Treasurer's report.

There was a discussion about the \$200,000.00 that came from the CD. It was incorrect on the Balance Sheet: it showed in the Cash Flow when it should have shown in the Unrestricted General Operating Fund. This typo was noted and will be corrected.

MOTION 16: Rebecca Hauf moved to Approve the Amended Treasurer's Report. Sue Oberdorf seconded, and the motion passed unanimously.

MOTION 17: Sue Oberdorf moved to approve the following financial transfers: to Payroll a total of \$60,000. Transfer Savings to Checking, for \$ 10,000. Our total of \$10,000, total Payroll and Checking Transfers for July 2025 of \$70,000. Chris Mizro seconded, and the motion passed unanimously.

MOTION 18: Rebecca Hauf moved to Approve the LNB CD #4451 to be called the "Ross Radder CD", Joey will ask the CD to be officially renamed at the bank. Sue Oberdorf seconded, and the motion passed unanimously.

MOTION 19: Rebecca Hauf moved to Approve the Check detail. Sue Oberdorf seconded, and the motion passed unanimously.

MOTION 20: Chris Mizro moved to Approve the Budget report. Sue Oberdorf seconded, and the motion passed unanimously.

# Newark Public Library Board Meeting Minutes

2025

MOTION 21: Sue Oberdorf moved to Approve the transfer \$36,080 from Radder Capital Improvement Reserve into the Unrestricted General Operating Fund Savings. Rebecca Hauf seconded, and the motion passed unanimously.

## **Director's Report:**

- Review of Director's Report
- Review of Adult & Youth Services Reports

## **Committee Reports:**

- Overview of the Friends of the Library meeting from August 6, 2025.

## **Old Business:**

MOTION 22: Chris Mizro moved to Approve Joey Nicosia as President. Rebecca Hauf seconded, and the motion passed unanimously.

MOTION 23: Chris Mizro moved to Approve Sue Oberdorf as Vice President. Rebecca Hauf seconded, and the motion passed unanimously.

MOTION 24: Chris Mizro moved to Approve Keeley Kuperus as Secretary. Rebecca Hauf seconded, and the motion passed unanimously.

MOTION 25: Sue Oberdorf moved to Approve the amended 2025 - 2026 fiscal year board meeting schedule. Chris Mizro seconded, and the motion passed unanimously.

## **New Business:**

Discussion on bats in the library and review of quote from Frogger Wildlife Consultants. We are seeking a 2<sup>nd</sup> quote.

MOTION 26: Chris Mizro moved to Acknowledge the resignation of part-time clerk Paul DuVall. Sue Oberdorf seconded, and the motion passed unanimously.

MOTION 27: Chris Mizro moved to Approve that Joey sign the Memorandum of Agreement with the Friends of the Library. Sue Oberdorf seconded, and the motion passed unanimously.

MOTION 28: Rebecca Hauf moved to Approve the to close the library for full staff training on Sept. 12th, 2025. Sue Oberdorf seconded, and the motion passed unanimously.

MOTION 29: Sue Oberdorf moved to Approve the Fixed Asset Policy. Chris Mizro seconded, and the motion passed unanimously.

# Newark Public Library Board Meeting Minutes

2025

MOTION 30: Rebecca Hauf moved to Approve the Assigned Reserve Policy. Sue Oberdorf seconded, and the motion passed unanimously.

MOTION 31: Sue Oberdorf moved to Approve the Library Card Policy. Chris Mizro seconded, and the motion passed unanimously.

MOTION 32: Sue Oberdorf moved to Approve the Circulation Policy. Chris Mizro seconded, and the motion passed unanimously.

MOTION 33: Sue Oberdorf moved to Approve the Archival Policy. Rebecca Hauf seconded, and the motion passed unanimously.

MOTION 34: Rebecca Hauf moved to Adjourn at 7:31. Chris Mizro seconded, and the motion passed unanimously.

Next Meeting: Thursday September 11, 2025 at 6:00pm

Submitted by Jennifer Stell