

Newark Public Library Board Meeting Minutes

2026

Date: February 12, 2026

Board Members in Attendance: Joey Nicosia, Sue Oberdorf, Becky Hauf, Andrea Windus, Chris Mizro

Board Member(s) Excused: Keeley Kuperus, Deb Barry

Board Member late / left early (time): N/A

In Attendance: Tanya Taylor

Absent: Bob Bendix (Village liaison)

Call to Order by Joey Nicosia at 5:01 pm

- **Public Comment:** No public attendance.
- **Minutes from prior meeting:**
 - **MOTION 14** Sue Oberdorf moved to approve the January 8, 2026, board minutes. Rebecca Hauf seconded, and the motion passed unanimously.

Financial Reports:

- Discussed the Treasurer's Report.
- Approval of transfers
 - **MOTION 15:** Sue Oberdorf moved to approve the transfer of \$15,000 from savings to checking. Chris Mizro seconded, and the motion passed unanimously.
 - **MOTION 16:** Sue Oberdorf moved to approve creating a NYS Assembly Aid sub-account - archive account. Rebecca Hauf seconded, and the motion passed unanimously.
 - **MOTION 17:** Sue Oberdorf moved to approve creating a NYS Assembly Aid sub-account - computer account. Rebecca Hauf seconded, and the motion passed unanimously.
 - **MOTION 18:** Sue Oberdorf moved to approve creating a WARE sub-account to revenue. Rebecca Hauf seconded, and the motion passed unanimously.
 - **MOTION 19:** Sue Oberdorf moved to approve the use of the \$1000 of 2026 Assembly Aid funds and the residual of the last assembly aid funds from 2024- 2025 to purchase computers. Rebecca Hauf seconded, and the motion passed unanimously.
 - **MOTION 20:** Chris Mizro moved to approve to accept the \$2,000 Friends grant to be allocated to the library budget to use for the food pantry. Chris Mizro seconded, and the motion passed unanimously.
 - The board also acknowledged two (2) automatic transfers of \$20K each from savings to payroll account which occur every two weeks to cover payroll costs.
- Approval of check details

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- **MOTION 21:** Chris Mizro moved to approve the check detail of \$18,500.60. Rebecca Hauf seconded, and the motion passed unanimously.
- Approval of budget
 - **MOTION 22:** Chris Mizro moved to approve the budget. Rebecca Hauf seconded, and the motion passed unanimously.

Staff Reports:

- Discussed the Director's Report and Youth & Adult Reports

Committee Reports: N/A

Old Business:

New Business:

- Table Appointment and Executive Session
 - **MOTION 24:** Rebecca Hauf moved to approve the table Executive Session and appointment of Treasurer. Chris Mizro seconded, and the motion passed unanimously.
- Tax Cap Override
 - **MOTION 23:** Sue Oberdorf moved to approve the Tax Cap Override Resolution-
 - Whereas the adoption of this 2026-2027 budget for the Newark Public Library requires a tax levy increase that exceeds the tax cap imposed by state law as outline in General Municipal Law Section 3-c adopted in 2011; and

Whereas General Municipal Law Section 3-c expressly permits the library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members; now therefore be it

Resolved, that the Board of Trustees of the Newark Public Library voted and approved to exceed the tax levy limit for 2026-2027 by at least the sixty percent of the board of trustees as required by state law on February 12, 2026. . Rebecca Hauf seconded, and the motion passed unanimously.
- Employee Handbook Annual Review
 - **MOTION 25:** Sue Oberdorf moved to approve the updated Employee Handbook. Andrea Windus seconded, and the motion passed unanimously
- Policies
 - **MOTION 26:** Sue Oberdorf moved to approve the 3D printer Policy. Andrea Windus seconded, and the motion passed unanimously.
 - **MOTION 27:** Sue Oberdorf moved to approve the Code of Conduct Policy for Patrons. Rebecca Hauf seconded, and the motion passed unanimously.
 - **MOTION 28:** Andrea Windus moved to approve the Emergency Response Policy. Chris Mizro seconded, and the motion passed unanimously.

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- **MOTION 29:** Andrea Windus moved to approve the Financial Oversight and Five-Year Audit Cycle Policy. Sue Oberdorf seconded, and the motion passed unanimously.
- **MOTION 30:** Chris Mizro moved to approve the Library Card Policy. Rebecca Hauf seconded, and the motion passed unanimously.
- **MOTION 31:** Andrea Windus moved to approve the Video Surveillance Policy. Sue Oberdorf seconded, and the motion passed unanimously.
- **MOTION 32:** Sue Oberdorf moved to adjourn the meeting at 5:52 pm. Andrea Windus seconded, and the motion passed unanimously...

Next Meeting: Thursday, March 12 at 6:00pm

Submitted by Tanya Taylor & Andrea Windus