

Newark Public Library Board Meeting Minutes

2026

Date: April 9, 2026

Board Members in Attendance: Joey Nicosia, Keeley Kuperus, Sue Oberdorf, Becky Hauf, Deb Barry, Chris Mizro

Board Member(s) Excused: Andrea Windus

Board Member late / left early (time): N/A

In Attendance: Tanya Taylor

Absent: Bob Bendix (Village liaison)

Call to Order by Joey Nicosia at 6:02pm

- **Public Comment:**
 - A petition to fill the upcoming board vacancy was turned in.
 - Director notified board that the library will close early (6pm) on 4/16.
- **Minutes from prior meeting:**
 - **MOTION 45** Chris Mizro moved to approve the March 12, 2026 board minutes. Deb Barry seconded, and the motion passed unanimously.

Financial Reports:

- Treasurer's Report: no report
- Approval of transfers
 - **MOTION 46** Keeley Kuperus moved to approve the \$10,000 from Savings to Checking to cover outstanding bills. Sue Oberdorf seconded, and the motion passed unanimously. Approval of check details
- Approval of check detail & amount
 - **MOTION 47** Sue Oberdorf moved to approve the check detail in the amount of \$11,131.18. Chris Mizro seconded, and the motion passed unanimously.
- Approval of budget
 - Discussed the maturation and renewal of two CDs with one coming due shortly
 - **MOTION 48** Deb Barry moved to approve the budget report. Chris Mizro seconded, and the motion passed unanimously.
- Add expense "Museum Passes account" to 26-27
 - **MOTION 49** Sue Oberdorf moved to add an expense account for Museum Passes and create a line item in the 26-27 budget, effectively amending the Periodicals line item down to \$1,021 and adding \$379 to the Museum Passes line. Deb Barry seconded, and the motion passed unanimously.

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Staff Reports:

- Director's Report and Youth & Adult Reports
 - Discussed the progress towards completing the annual report.
 - Discussed the mechanics of lost items.

Committee Reports:

- Long Range Planning (LRP) Committee
 - Discussed following the steps for LRP, preparing for the survey for the community
- Friends of the Library
 - Discussed the food pantry operations and volunteer safety
 - Discussed the success of Bowling and Bags – over \$4K in proceeds
 - Discussed some upcoming fundraising ideas

Old Business:

- Treasurer vacancy
 - Discussed re-publicizing the vacancy to find a backfill

New Business:

- Library copier machine: discussed search for a new machine and service provider
 - The coin machine is incorporated in the equipment lease. Planning to upgrade the copier and sign a new lease.
 - **MOTION 50** Sue Oberdorf moved to approve to wave the fax fee for patrons. Chris Mizro seconded, and the motion passed unanimously.
- 2026-2027 Budget Info Sheet
 - Reviewed the content together.
- Working Hours Policy – update training
 - **MOTION 51** Chris Mizro moved to approve the Working Hours Policy – updated training. Rebecca Hauf seconded, and the motion passed unanimously.
- Hire Mario Chavez, part-time Clerk, pay rate of \$16.12 starting April 13th
 - **MOTION 52** Keeley Kuperus moved to hire Mario Chavez, part-time Clerk, pay rate of \$16.12 starting April 13th. Rebecca Hauf seconded, and the motion passed unanimously.

MOTION 53 Rebecca Hauf moved to exit the regular session at 6:55pm to go into executive session. Deb Barry seconded, and the motion passed unanimously.

MOTION 54 Rebecca Hauf moved to exit the executive session at 7:27pm to return to regular session. Keeley Kuperus seconded, and the motion passed unanimously.

MOTION 55 Rebecca Hauf moved to adjourn the meeting at 7:29pm. Sue Oberdorf seconded, and the motion passed unanimously.

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Next Meeting: Public hearing on Thursday, May 14, 2026, at 6pm

Submitted by Keeley Kuperus